

## Minutes of the Health and Safety Committee

Monday, December 16, 2013

Present: Marsha Melnik (chair/recorder), Pauline Walsh

Regrets: Niloofer Irani, Claire Hardie, John Hardie

1. a) Nov minutes accepted. b) Agenda created.

2. Communications to and from the Board:

- none

3. Police Presentation on Condo Security:

- Marsha

The session was a great success with a lot of positive feedback and thank yous.  
There were about 40 in attendance. (Officers: Russ Golding and Joe Gouveia?)  
Golding left us a copy of a safety audit – to be discussed at the next meeting.

4. Defibrillator Evening Training:

- Marsha

December 5 Social: Poster was eventually posted outside the entrance to the Meeting Room,  
but unfortunately there was no opportunity given to address the group.

Claire will put the large poster out by the mailboxes in the days preceding the training.

- Claire

Flyers to go out in mailboxes on Mon Jan 20 and posting in elevator on Mon Jan 27.

- Claire

Marsha will send Valerie Woods an email (of reminder) the week before.

- Marsha

5. Refresher presentation from the Fire Department:

- Pauline

Pauline will make contact in January.

6. Elevator flyer for brochures/video info available on Website:

- Marsha

Marsha will post it in February.

Extra copies will be made available in the Management Office.

Next Meeting:      Wednesday Feb 5, 2014 at 2:00      in the Meeting Room